

The Reiki Association Statement of Identity and Rules of the Association

1. Identity

In the conducting of its affairs The Reiki Association shall be always mindful of its Statement of Identity.

Statement of Identity of The Reiki Association

Who We Are:

We are a mainly UK based community of people initiated into Reiki.

We are part of the world-wide Reiki community.

We foster connection and support people on their Reiki journey.

We provide information about Reiki to members and the wider public.

We encourage and support high professional standards of Reiki practice.

We facilitate education and training programs about Reiki.

We honour our roots in Usui Shiki Ryoho in the Spiritual Lineage of Mikao Usui, Chujiro Hayashi, Hawayo Takata, Phyllis Lei Furumoto and Johannes Reindl.

We:

- Welcome all people initiated into Reiki in the physical presence of their Reiki master
- Aspire to embody the Reiki Principles in everything we do. The Reiki Principles are:

***Just for today do not worry
Just for today do not anger
Honour your parents, teachers and elders
Earn your living honestly
Show gratitude to every living thing***

- Aim to provide a living expression of the Four Aspects of Reiki:

***Healing Practice
Personal Development
Spiritual Discipline
Mystic Order***

- Trust Reiki to guide us in all that we do.
- Encourage people to deepen their practice of the Art of Reiki and learn more about Reiki
- Nurture Reiki community locally, nationally and internationally
- Encourage members active involvement in the Association
- Recognise that our living relationship with Reiki supports our personal journey in life, encourages us to trust our own process and to respect that of others.

2. Finances

The funds of The Reiki Association shall be kept in a recognised banking facility. The Council shall ensure that proper account books are kept, and these shall be open to inspection by any member. The Council will appoint a Finance Officer to keep proper accounts of the finances of TRA.

A Company Director responsible for finance is appointed by Council to oversee finances and to be a bank signatory to ensure bank mandates remain continuous. This Director is not an elected member of Council but can be seconded to the elected Council if required.

The annual accounts prepared by the Finance Officer are to be checked and verified by the Director responsible for finance and brought to Council for approval while the Association is entitled to exemption from audit under the Companies Act. These accounts shall form the basis of the Finance Officer's report at the AGM.

3. Membership

3.1 Membership of TRA shall be open to all people initiated into Reiki in the physical presence of their Reiki master.

3.2 All members shall pay the appropriate subscription to TRA as it falls due. Any change in the subscription rate will be at the discretion of the Council in line with rising costs and inflation. Failure to pay the subscription within two months of the due date will result in the removal of that member from membership of The Reiki Association.

4. The Reiki Association Council (TRAC)

4.1 The affairs of The Reiki Association shall be managed and administered by the democratically elected Council, the Director responsible for finance, the Membership Secretary, and the Finance Officer.

4.2 The Council will ideally consist of up to six individuals, at least one and preferably two of whom must be Reiki Masters, who meet the requirements set out in paragraph 5.1 and two who must be initiated into the Usui Shiki Ryoho form of Reiki. At their first formal meeting following the AGM they will decide amongst themselves the areas for which each of them will be responsible.

4.3 The Council will meet not less than six (6) times per year which can be a combination of in-person and online meetings. At least two in-person meetings are required each year, one of which can be the annual gathering.

I. Additional meetings may be called at the discretion of the Council.

II. If a Council member misses two consecutive regular meetings they will be required to resign unless it is agreed that exceptional circumstances prevented their attendance.

III. If a Council member is unable to attend an in-person meeting they can attend on-line with the agreement of the other members.

IV. Meetings will be chaired by each member of the Council in turn.

V. The Council may only make a policy decision if a quorum of at least two thirds of its members is present at the meeting.

4.4 Minutes will be kept of all the meetings of the Council along with records of any sub-council recommendations. These will be circulated to all Council members, agreed and

signed by the Council member in the chair at the next meeting. Copies of the minutes of meetings will be made available to members on request.

4.5 Membership of sub-councils must be ratified by the Council and sub-councils will be accountable to the Council. They may make recommendations, but only the Council is empowered to make decisions.

5. Election of Council Members

5.1 To be eligible to stand for Council an individual must:

- I. have been initiated into Reiki in person for a minimum of two years.
- II. be a member of TRA at time of election, and at some point, have been a member of TRA for at least 2 years consecutively.
- III. agree to abide by and actively support the Statement of Identity of The Reiki Association.
- IV. be initiated into Second Degree.
- V. have attended a previous gathering.
- VI. be prepared to make a short statement at the AGM outlining why they want the role and what they can offer.
- VII. ensure circumstances do not exist which prevent directorship of a limited company.
- VIII. any member of the Circle of Service can stand for election (voted in agreement at AGM 2024)

5.2 Members of the Council shall be elected by vote by the members of TRA at the duly appointed and advertised annual general meeting (GM). Voting will be by a show of hands at the GM including members attending live online.

5.3 If there are vacancies for the Council at the time of the GM any eligible member of TRA who wishes to stand, and is present, may do so by making themselves known to the Administrator before mid-day on the day of the GM.

5.4 If at the time of the GM there are not enough nominees to fill any vacancies on Council, the Chair of the meeting may, at their discretion, invite nominations from the members at the meeting.

5.5 If after the GM a position remains vacant then the Council may at their discretion co-opt a member of TRA to fill that vacancy. Any decision to co-opt must be made by the whole Council, and individuals must be approached one at a time.

6. General Meetings

6.1 At the General Meeting the membership will receive reports from the Council, from the Finance Officer and the Administrator. Any other reports or matters of importance may also be conveyed to the membership and any proposals requiring a vote be voted on at this time.

6.2 A resolution to be voted on at the GM must be proposed in writing by a member of TRA, seconded by two other members of TRA and should be emailed to Council forty days prior to the GM. Such resolutions must be forwarded by the Council to the members at least twenty-one days prior to the meeting.

6.3 Changes to the Statement of Identity and Rules of Association:

- I. Changes to the Rules of Association may be made by the Council from time to time as they deem necessary for the proper conduct and management of TRA.
- II. Changes to the Statement of Identity may be made either at the GM or at an EGM. A proposal for such a change must be submitted in writing by a member of

TRA, seconded by two other members of TRA. The Council must give at least twenty-one days' notice of such a proposal in writing to all members. For such constitutional changes to be implemented a two-thirds majority of all voting members is required, and provision will be made for an email vote. In the event of an email vote being implemented only those votes received at the designated email address by the specified time will be considered.

7. Disputes

Complaints and Conflict Resolution:

I. Any complaint by a member of the public against TRA or one of its members should be lodged in writing with the administrator within six months of the incident/cause of complaint.

II. If such a complaint has been received the complainant shall be so advised and, if they request it, be sent a copy; the Council shall then conduct a full investigation into the complaint, or appoint a disputes sub-council, which may result in the permanent or temporary exclusion of that member if the Council feel such action is appropriate.

III. The results of any investigation shall be sent in writing to the member concerned and to the complainant.

IV. The member may appeal directly to the Council against any proposed course of action.

V. In the event of serious misconduct and permanent exclusion, the ex-member may apply to the Council for their exclusion to be reviewed after a pre-determined period. This period shall be decided at the time of exclusion and at subsequent reviews if the exclusion is continued.

Revision adopted 2nd September 2025.

Last revision adopted May 2001, based on document adopted 1997.